

Hutchison

Date: Aug 25, 2025

Time: 4:00 pm

Recording: <https://youtu.be/Wnq0OBt6yD0>

- I. Call to order: Meeting called to order at 4:17 pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Melissa St. Joy	P
Parent/Guardian	April Payne	P
Parent/Guardian	Dedrina Steele	A
Parent/Guardian		
Instructional Staff	Akithia Atkinson	P
Instructional Staff	Chanae Freeman	P
Instructional Staff		
Community Member	Ryan Dunn	P
Community Member	Vacant	
Swing Seat	Vacant	
Student (High Schools)		
Student (High Schools)		

Quorum Established: Yes

### III. Action Items

- A. **Approval of Agenda:** Motion made by: Mrs. Atkinson; Seconded by: Mrs. Atkinson  
Members Approving:  
Members Opposing:  
Members Abstaining:  
**Motion: Motion Passes**

### B. Fill Vacant Positions

Vacant Position:	
Nominee's Name:	
GO Team Members	

<b>In favor</b>	
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

- C. **Fill Open Community Member Seat:** Ms. St. Joy nominated Ms. Ortiz. Ms. Ortiz accepted the nomination. The voting members of the Go Team voted on her nomination. There were 4 members in favor. There was no one who opposed or abstained.

<b>Open Position:</b>	<b>Community Member</b>
<b>Nominee's Name:</b>	Kimetta Ortiz
GO Team Members <b>In favor</b>	Chanae Freeman, April Payne, Ryan Dunn and Akithia Atkinson
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

- D. **Fill Open Swing Seat:** There were no nominations for the Swing Seat. A push to get more people involved so that this seat can be filled.

<b>Open Position:</b>	<b>Swing Seat</b>
<b>Nominee's Name:</b>	No nomination at this meeting
GO Team Members <b>In favor</b>	
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

- E. **Fill Open Chair seat:** Mrs. Atkinson nominated Mrs. Freeman to be the Chair of all Go Team meetings. Mrs. Freeman accepted the nomination. All voting members voted for Mrs. Freeman to be the new Chair of Hutchinson's Go Team.

<b>Vacant Position:</b>	<b><i>Chair</i></b>
<b>Nominee's Name:</b>	Chanae Freeman
GO Team Members <b>In favor</b>	Kimetta Ortiz, April Payne, Ryan Dunn and Akithia Atkinson
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

- F. **Fill Open Vice-Chair seat:** Ms. St. Joy nominated Ms. Ortiz to be the Vice Chair of Go Team. Ms. Ortiz accepted the nomination. The Go Team Members all voted in favor for her to be the new Vice Chair.

<b>Vacant Position:</b>	<b><i>Vice Chair</i></b>
<b>Nominee's Name:</b>	Kimetta Ortiz
GO Team Members <b>In favor</b>	Chanae Freeman, April Payne, Ryan Dunn and Akithia Atkinson
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

- G. **Fill Open Secretary seat:** Mrs. Freeman nominated Mrs. A. Atkinson for Secretary. The nomination was accepted by Mrs. Atkinson. The voting members voted to make Ms. Atkinson the Secretary for the Go Team.

<b>Vacant Position:</b>	<b><i>Secretary</i></b>
<b>Nominee's Name:</b>	Akithia Atkinson
GO Team Members <b>In favor</b>	Kimetta Ortiz, April Payne, Ryan Dunn and Chanae Freeman
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

- H. **Fill Open Cluster Representative Seat:** Mrs. Atkinson nominated herself to be the cluster representative. If there is a new member who would like to be position holding member, she will give up this seat to them.

<b>Nominee's Name:</b>	<b>Nominated by</b>	<b>GO Team Members In favor</b>
<b>Kimetta Ortiz (Winner)</b>	Melissa St. Joy	Chanae Freeman, April Payne, Ryan Dunn and Akithia Atkinson
<b>Chanae Freeman</b>	Akithia Atkinson	Kimetta Ortiz, April Payne, Ryan Dunn and Akithia Atkinson
<b>Kimetta Ortiz</b>	Melissa St. Joy	Chanae Freeman, April Payne, Ryan Dunn and Akithia Atkinson
<b>Akithia Atkinson</b>	Chanae Freeman	Chanae Freeman, April Payne, Ryan Dunn and Kimetta Ortiz
<b>Akithia Atkinson</b>	Akithia Atkinson	Chanae Freeman, April Payne, Ryan Dunn and Kimetta Ortiz

GO Team Members who **ABSTAINED** from voting:

**SWING SEAT RESULT: This seat is still open. There were no nominees.**

- I. **Approval of Previous Minutes:** *List any amendments to the minutes:*  
 Motion made by: [Akithia Atkinson](#); Seconded by: [Chanae Freeman](#)  
**Members Approving:** 5 members approved of the previous minutes  
**Members Opposing:** 0  
**Members Abstaining:** 0  
**Motion Passes**

- J. **Election of Officers and Representatives**

- i. **Chair: Result:** [Chanae Freeman](#)

Officer Position:	Chair
Nominee Name	GO Team Members <b>In favor</b> of Nominee
<b>Chanae Freeman</b>	Kimetta Ortiz, April Payne, Ryan Dunn and Akithia Atkinson

GO Team Members who **ABSTAINED** from voting: 0

- ii. **Vice Chair: Result:** [Kimetta Ortiz](#)

Officer Position:	Vice Chair
Nominee Name	GO Team Members <b>In favor</b> of Nominee
<b>Kimetta Ortiz</b>	Akithia Atkinson, April Payne, Ryan Dunn and Chanae Freeman

GO Team Members who **ABSTAINED** from voting: 0

iii. **Secretary: Result:** Akithia Atkinson

Officer Position:	Secretary
Nominee Name	GO Team Members <b>In favor</b> of Nominee
Akithia Atkinson	Kimetta Ortiz, April Payne, Ryan Dunn and Chanae Freeman

GO Team Members who **ABSTAINED** from voting: 0

iv. **Cluster Representative: Result:** Akithia Atkinson

Officer Position:	Cluster-Representative
Nominee Name	GO Team Members <b>In favor</b> of Nominee
Akithia Atkinson	Kimetta Ortiz, April Payne, Ryan Dunn and Chanae Freeman

GO Team Members who **ABSTAINED** from voting: 0

K. **Review and Approve Public Comment Protocol**

- The Hutchinson Go Team agreed to use the protocol already outlined by the Go Team office. They are as follows: The team will allow 4 meetings to have public comment. The meeting dates are as follows: 9/22, 10/20, 11/17, and 3/9. In addition, the team will publish when public comment meetings occur. During the Public Comment period, the Hutchinson GO Team members will listen without responding, using the input to inform decisions. After a review of the Go Teams

protocol, the team took a vote. Ms. Ortiz moved to adopt the protocol and Mrs. Freeman second the motion.

Motion to be adopted by: Ms. Ortiz; Seconded by: Mrs. Freeman

Members Approving: 5

Members Opposing: 0

Members Abstaining 0

Motion Passes

- L. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Virtual or Hybrid	Time for Public Comment? (Yes/No)
1	September 22, 2025	4:00 pm	Virtual	Yes
2	October 20, 2025	4:00 pm	Virtual	Yes
3	November 17, 2025	4:00 pm	Virtual	Yes
4	January 26, 2025	4:00 pm	Virtual	No
5	February 23, 2025	4:00 pm	Virtual	No
6	March 9, 2025	4:00 pm	Virtual	Yes
7				
8				

- M. **Review, Confirm/Update, and Adopt GO Team Meeting Norms:** Mrs. St. Joy presented the meeting norms. The Norms were standard and were used from last school year.

The Hutchinson Go Team, after a review of meeting norms, decided to use the norms discussed in the meeting. More specifically, the slide with the initial norms listed. In addition, the team determined all upcoming meetings for the rest of the

year and the meetings that will have public comments. The Go Team will post the proposed meeting dates so that interested parties can participate.

Motion to adopt made by: **Mrs. Freeman**; Seconded by: **Ms. Ortiz**

Members Approving: 5

Members Opposing: 0

Members Abstaining 0

**Motion Passes**

## IV. Discussion Items

- A. **Stakeholder Engagement Exercise:** Ms. St. Joy opened the floor to the team to discuss what does Hutchinson do to inform our community, invite our community, and have the community to provide input to the school. The team came up with the lists shown below.

	FAMILIES	STUDENTS	STAFF	COMMUNITY
<b>INFORM</b> What's a fun, unexpected way to keep them in the loop?	Class Dojo APTT Nights Robo Calls/Text/ Email Parent Night at a Local Business	House Meetings Posters/Flyer s Homeroom Morning Announceme nts Suggestion Box (Student Feedback)	Email Weekly Update mailings (Friday Notes)	Possibly Community Block Party Community Cook Out Attendance Pep Rally Regular Meetings with various Partners Impact Day STEM Connections – with Community



## Meeting Minutes

<p><b>INPUT</b></p> <p>What's a meaningful way to gather their ideas or feedback?</p>	<p>Surveys at Parent Nights House Meetings Surveys Robo Calls/Text/Email Parent Night at a Local Business</p>	<p>House Meetings Posters/Flyers Homeroom Morning Announcements Suggestion Box (Student Feedback)</p>	<p>Email Weekly Update mailings (Friday Notes)</p>	<p>Possibly Community Block Party Community Cook Out Attendance Pep Rally Regular Meetings with various Partners Impact Day STEM Connections – with Community</p>
<p><b>INVITE</b></p> <p>How can we bring them into the work, not just the audience?</p>	<p>Class Dojo APTT Nights Open House Robo Calls/Text/Email Parent Night at a Local Business</p>	<p>House Meeting Posters/Flyers Homeroom Morning Announcements Suggestion Box (Student Feedback)</p>	<p>Email Weekly Update mailings (Friday Notes)</p>	<p>Possibly Community Block Party Community Cook Out Attendance Pep Rally Regular Meetings with various Partners Impact Day STEM Connections – with Community</p>

## V. Information Items

- A. **Principal's Update** Principal St. Joy provided updates to the Go Team. She reviewed APS's PED policy. Students are not allowed to have their phones during the school day. Next school year, the policy will include phones, smart watches, and tablets (personal) to be put. This is to ensure a distraction free environment. She also noted upcoming events. There is a house meeting on August 29<sup>th</sup>, a school dance is also scheduled for Aug. 29<sup>th</sup>. An Academic Parent Teacher Teams Night is scheduled for September 25<sup>th</sup>. A house meeting is scheduled for Aug. 26<sup>th</sup>. Parent conferences are scheduled for September 30<sup>th</sup>. Extended Learning Day is on October 13<sup>th</sup> and Fall Break on is scheduled for October 14<sup>th</sup> through the 18<sup>th</sup>.
- B. **APS Forward 2040 –Comprehensive Long-Range Facilities Plan Update:** Ms. St. Joy welcomed a representative from the APS Forward 2040 was invited to speak but they did not attend. However, she did post upcoming dates to discuss long range plans for our cluster.

- VI. **Announcements** Ms. St. Joy opened the floor for any announcements. There were none from the GO Team. She did note that she would like Go Team members to come out to G3 Summit. It will be on Saturday, September 27, 2025, from 8:30 am until 2:30 pm. The community will learn about the Future of Hutchinson. All Go Team members must complete training.

## VII. Adjournment

Motion made by: Ms. Ortiz; Seconded by: Mrs. Freeman

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

Motion Passes

**ADJOURNED AT** Meeting was adjourned at 5:10 pm

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**Minutes Taken By:** Akithia Atkinson

**Position:** Secretary

**Date Approved:** Pending 9/22